

PHIPA report

April 1, 2016 – March 31, 2017

Dated: April 18, 2017

Prepared by: Vlad Bartchouk, privacy officer

Goals for 2016/2017:

1. Enhance practices safeguarding personal health information
2. Provide education to clients and families regarding confidentiality and safety of personal health information

Indicators:

1. All services will achieve a score of no less than 95% on the annual PHIPA audits
2. 100% of end point devices (EPD: smartphones, laptops, USBs, tablets, etc.) will have password protection in compliance with organizational policy
3. One information session to clients/families and to the Family Virtual Council

All goals set for 2016/2017 were met, as services scored 95% or higher on their annual PHIPA audits. When audited, 100% of end point devices had password protection. One information session regarding confidentiality and client records security was offered to clients and families, as well as to the members of the Family Virtual Council.

Goals for 2017/2018:

1. Enhance practices safeguarding personal health information
2. Provide education to clients and families regarding confidentiality and safety of personal health information

Indicators:

1. All services will achieve a score of no less than 95% on the annual PHIPA audits
2. 100% of end point devices (EPD: smartphones, laptops, USBs, tablets, etc.) will have password protection or encryption in compliance with organizational policy
3. One information session to clients/families and/or to the Family Virtual Council