

BRAIN INJURY SERVICES

BOARD OF DIRECTORS MEETING MINUTES

MAY 25, 2016

225 KING WILLIAM ST, SUITE 508 (BOARDROOM)

Present: Larry Rosenberg, Lucy Bower, Scott Paulin, Kathryn LeBlanc, Mike O'Brien,
Regrets: Paul Armstrong, Mike Vanderzee, Caroline Nesbitt, Juanita Gledhill, Robert Beres,
Staff: Jan Narduzzi, Heather Moroz

Item	Discussion	Fwd	Action
1. Approval of Agenda	<ul style="list-style-type: none"> • Motion Moved by L. Bower Seconded by M. O'Brien That the agenda be approved as presented. Carried. • Declaration of Conflict of Interest None 		
2. Approval of Consent Agenda	<ul style="list-style-type: none"> • Motion Moved by K. LeBlanc Seconded by L. Bower That the consent agenda consisting of: Board Meeting Minutes, March 30, 2016, Quality Committee meeting minutes, May 17, 2016, Client Safety Committee Report, 2015-16 Q4 Quality Plan and 2015-16 Q4 Balanced Scorecard be approved as presented. Carried. 		
3. Business Arising From the Minutes	<p>RFP: ABI/Stroke Transitional Program</p> <p>J. Narduzzi provided an overview of how the presentation to the RFP panel went.</p> <p>The Board agreed that the BIS Board would support the BICR Board to appeal the decision of the RFP panel should that be necessary.</p>		
4. CEO Report	J. Narduzzi presented the report.		
5. New Business	<p>Strategic Plan 2016-2019</p> <ul style="list-style-type: none"> • Motion Moved by K. LeBlanc Seconded by L. Bower That the Strategic Plan 2016-2019 be approved as presented. Carried. 		

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	<p>Moved by L. Bower Seconded by L. Rosenberg That the policy be approved with minor editorial changes. Carried.</p> <p>Delegated Authority: Quality Plan</p> <ul style="list-style-type: none"> • Motion Moved by M. O'Brien Seconded by L. Bower That the policy be approved with minor editorial changes. Carried. <p>Delegated Authority: Treatment of Clients</p> <ul style="list-style-type: none"> • Motion Moved by K. LeBlanc Seconded by L. Bower That the policy be approved with minor editorial changes. Carried. <p>Delegated Authority: Treatment of Staff</p> <ul style="list-style-type: none"> • Motion Moved by M. O'Brien Seconded by L. Bower That the policy be approved with minor editorial changes. Carried. 		
7. Board Recruitment	The Board is still looking for two more members to join the Board.	*	L. Bower to send an email to the Board asking for any suggestions of names of potential Board members
8. Meeting Evaluation	The Board reviewed the results from the last meeting and no concerns were noted.		
9. Adjourn	M. O'Brien moved to adjourn.		
10. Next Meeting	June 22, 2016 at 5:30pm at the Main Office.		

President's Signature

Date